

## Policy and Scrutiny

### Open Report on behalf of Richard Wills, Director responsible for Democratic Services

Report to:	<b>Highways and Transport Scrutiny Committee</b>
Date:	<b>1 June 2015</b>
Subject:	<b>Highways and Transport Scrutiny Committee Work Programme</b>

#### **Summary:**

This item enables the Committee to consider and comment on the content of its work programme for the coming year.

#### **Actions Required:**

To consider and comment on the work programme as set out in Appendix A to this report.

## **1. Background**

The Committee's work programme for the coming year is attached at Appendix A to this report. The Committee is invited to consider and comment on the content of the work programme.

### Work Programme Definitions

Set out below are the definitions used to describe the types of scrutiny, relating to the items on the Work Programme:

Budget Scrutiny - The Committee is scrutinising the previous year's budget, or the current year's budget or proposals for the future year's budget.

Pre-Decision Scrutiny - The Committee is scrutinising a proposal, prior to a decision on the proposal by the Executive, the Executive Councillor or a senior officer.

Performance Scrutiny - The Committee is scrutinising periodic performance, issue specific performance or external inspection reports.

Policy Development - The Committee is involved in the development of policy, usually at an early stage, where a range of options are being considered.

Consultation - The Committee is responding to (or making arrangements to) respond to a consultation, either formally or informally. This includes pre-consultation engagement.

Status Report - The Committee is considering a topic for the first time where a specific issue has been raised or members wish to gain a greater understanding.

Update Report - The Committee is scrutinising an item following earlier consideration.

Scrutiny Review Activity - This includes discussion on possible scrutiny review items; finalising the scoping for the review; monitoring or interim reports; approval of the final report; and the response to the report.

**2. Conclusion**

To consider and comment on the Work Programme.

**3. Consultation**

**a) Policy Proofing Actions Required**

This report does not require policy proofing.

**4. Appendices**

These are listed below and attached at the back of the report	
Appendix A	Highways and Transport Scrutiny Committee Work Programme

**5. Background Papers**

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

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